

# FEB News & Events

# Oregon Federal Executive Board

Partnerships for a More Cost Effective Federal Government

www.oregon.feb.gov



Volume 3-06 December 2005

# In Brief . . .

#### OFEB Aims to Bring Popular Leadership Training Series to Portland

Beginning January 31, 2006, "Six Core Competencies of Leadership," will be offered for the next generation of emerging federal leaders. It will be presented as a series of six half-day sessions, once a month for six months. The core competencies featured are: 1) charting personal growth, 2) taking action, 3) sharing a vision, 4) motivating others, 5) building character, and 6) developing your communication skills. Enrollment will be limited to fifty participants. This series has already been successfully offered at the Seattle and San Francisco FEBs, with 86% of former participants rating the training as having "exceeded their expectations."

More details, including registration information, will be posted on the OFEB web page within the next two weeks, and featured in the January edition of this newsletter. This is the initial course in the Oregon FEB's new Leadership Development and Training Program. Additional courses will be offered early in 2006.

### 2006 Retirement and Estate Planning First Quarter Sessions Filling Up

The first quarter schedule for the Oregon FEB's popular Retirement and Estate Planning Seminars was released last month, and over 50 have already registered. Instructors Loretta Ellis and Marsha Murray-Lusby will return again to share their comprehensive experience and help you plan for a comfortable post-federal life.

Date	System	Location
January 11-12	Civil Service Retirement System (CSRS)	Fifth Avenue Suites Hotel
February 22-23	Federal Employee Retirement System (FERS)	Fifth Avenue Suites Hotel
February 23-24	Civil Service Retirement System (CSRS)	Fifth Avenue Suites Hotel
March 22-23	Federal Employee Retirement System (FERS)	Green-Wyatt Federal Bldg.

All classes begin at 8:30 a.m. The first day of the two-day session runs until 4:00 p.m., and the second day ends at 12 noon. Registration, location details and additional information are all available at <a href="www.oregon.feb.gov">www.oregon.feb.gov</a>. For the first time, registration for these classes will be available online, as well as through the traditional fax or e-mail method. For questions about the 2006 series, contact Tara @ 253-984-1634 or <a href="mailto:ellisandassociates@comcast.net">ellisandassociates@comcast.net</a>. Seating is limited, so early registration is recommended.

### Shared Neutrals and State of Oregon Agree on Implementation Plan

In their November Board meeting, the OFEB's Shared Neutrals Program reached agreement with the State of Oregon's Appropriate Dispute Resolution Services on an implementation plan for a pilot project that will test the sharing of mediation and facilitation resources.

As reported in the November issue of "FEB News and Events," beginning in January, 2006 the two organizations will provide mediators or group facilitators to service four cases for one another over a three month period. In April, the test will be analyzed to determine whether the partnership should be expanded.

The Shared Neutrals Committee Board also welcomed Trent Stewart, Equal Employment Opportunity Manager of the Portland VA Medical Center, as the new chair for FY 2006. The Board is indebted to Fran Petersen, past chair for several years and now-retired federal employee from Bonneville Power Administration, for her outstanding leadership.



Mike Niemeyer, State of Oregon (left), with Trent Stewart, VA Medical Center and new Shared Neutrals Chair.

# Ready Report Emergency Preparedness News from the Oregon FEB



This issue introduces a new page devoted to emergency preparedness information that impacts our local federal community. We also want to share "best practices," about what local agencies are doing to better prepare for an emergency. You are encouraged to submit your suggestions or articles to Jeff Sargent, at <a href="mailto:issargent@pcez.com">issargent@pcez.com</a>.

#### Hurricanes Have Little Influence on Citizen Preparedness, Report Finds

By Chris Strohm, GovExec.com, Nov. 18, 2005

Hurricanes Katrina and Rita have had little impact on most people's preparations for disasters, but have hurt confidence in all levels of government, according to a recent study. More than half of Americans surveyed for the study said they have not taken steps to better prepare themselves for a disaster even though they are aware of the devastation caused by the hurricanes and subsequent flooding of New Orleans, according to a report from New York University's Center for Catastrophic Preparedness and Response. The study compared a survey conducted before the hurricanes hit to one conducted after.

"Reading between the lines of this survey, a significant biological or terrorist attack would make the New Orleans situation look like a calm evacuation," said Paul Light, a professor at New York University's Wagner School of Public Service and author of the report. "The general point here is that the main effect of Katrina was no effect at all. It did not constitute the wake-up call."

The report recommended that Congress give President Bush the power to create a new Citizen Preparedness Directorate within the Homeland Security Department. "Such a directorate would have the authority to develop interagency plans, deploy and redeploy resources and oversee governmentwide activities to better prepare individual citizens and federal, state and local agencies for a wide range of catastrophic events," the report stated.

# OFEB Brings Local, State and Federal Emergency Managers Together to Improve Collaboration

On Nov. 10th the Oregon Federal Executive Board brought representatives from the State of Oregon's Office of Emergency Management, Multnomah County, the City of Portland, and FEMA together with select local federal officials to discuss how all levels of government locally can better collaborate on emergency preparedness.

This meeting's objective was to simply frame critical issues. It is expected to be the first of an ongoing dialogue. The broadly identified issues were the need: 1) for improved communications and central coordination between local and federal, and among federal agencies, 2) to get to know key emergency contacts at all levels of government, 3) for knowledge of and access to resources and 4) to share lessons learned. The Oregon Consensus Center at PSU facilitated the event. The OFEB is planning follow-up assignments for the first quarter of 2006.

#### Next OFEB Emergency Preparedness Meeting Joins with Oregon Interagency COOP Partnership

Starting January 18th, 2006, the Oregon FEB's Emergency Preparedness Committee (EPC) will begin meeting quarterly in conjunction with the Oregon Interagency COOP Partnership (OICP). The two committees share many common issues and members. The meeting will be hosted by the Coast Guard Marine Safety Office, at 6767 N. Basin Ave., Portland, from 1 - 3 p.m. All local federal emergency and safety managers are invited. Topics will include COOP best practices from the hurricane season, planning of a broader forum on lessons learned from the Gulf, new efforts at local/state/federal emergency preparedness collaboration, and workplace safety training.

#### Federal Government Begins Pandemic Planning With States - What you Can Do

Avian Flu is on many people's minds these days. Although there have been no cases of human to human contamination, there are things agencies can do to prepare for any flu season: 1) Review your Continuity of Operations Plan. Prepare as you would for other public health emergencies; 2) Talk to local public health officials about information on the signs and symptoms of a specific outbreak; 3) Anticipate how to function with a significant portion of your workforce absent due to illness or caring for ill family members; 4) Adopt business practices that encourage sick employees to stay home; 5) Look at telecommuting as a viable option; 6) Encourage employees to practice good health habits to help stop the spread of germs. Stay informed about pandemic influenza and be prepared to respond. For updates consult the Center for Disease Control at www.cdc.gov or www.pandemicflu.gov.

#### **Quick Links**

- **FEMA's Emergency Management Institute** a broad range of on-line, independent study emergency preparedness courses: <a href="http://training.fema.gov/EMIWeb/">http://training.fema.gov/EMIWeb/</a>
- OFEB's Emergency Preparedness page: <a href="https://www.oregon.feb.gov/ofeb">www.oregon.feb.gov/ofeb</a> pages/ofeb</a> emergencyprep.htm

#### **CALENDAR OF EVENTS**

#### December 2005

12/6, 11:30 am - 1 pm Minority Business Opportunity\*

**Location:** Beaches Restaurant

1919 SW Columbia River Dr., Vancouver, WA 98661

12/7, 2 - 4 pm Shared Neutrals Committee\*

Location: Robert Duncan Plaza

333 SW 1st Ave., 10th Fl., Portland, OR 97204

#### January 2006

1/4, 2 - 4 pm Shared Neutrals Committee\*

Location: Robert Duncan Plaza

333 SW 1st Ave., 10th Fl., Portland, OR 97204

1/11, 1:30 - 3 pm OFEB Policy Committee\*

Location: Green-Wyatt Federal Building

1220 SW 3rd Ave., Portland, OR 97204

#### January 2006 (cont.)

1/11-12, 8:30 am CSRS Retirement & Estate Planning

**Location:** Fifth Avenue Suites Hotel

3rd Floor Lipman-Wolfe A/B Room,

506 SW Washington St., Portland, OR 97204

Cost: \$100 federal, \$40 non-federal spouses. To register, go to www.oregon.feb.gov for info on the online or fax/e-mail process.

1/12, 10:30 am - 12 pm Minority Business Opportunity\*

Location: METRO

600 NE Grand Ave., Portland, OR 97232

1/18, 1 - 3 pm Emergency Prep Committee/OICP\*

**Location:** Coast Guard Marine Safety Office 6767 N. Basin Ave., Portland, OR 97217

Locations: Salem and Portland, TBD

#### **OFEB COMMITTEE CORNERS**

#### **Policy Committee**

The next regularly scheduled meeting of the Policy Committee will be held on January 11th. A proposal for initial Leadership Development and Training Program classes will be introduced, as well as new emergency preparedness initiatives.

Q?: Ron Johnson, 503-326-2060; Anne Badgley, 503-808-2166

#### **Administrative Services**

The committee is reviewing proposed classroom training curricula for the Leadership Development & Training Program. The initial series, "Six Core Competencies," will debut in late January, with other courses rolling out later in 2006 (see pg. 1).

Q?: Lynda Stelzer, 503-230-4966; Kathy Eaton, 503-808-6092

#### **Combined Federal Campaign**

The Columbia River/Willamette Valley CFC has recorded close to \$1.4 million thus far. Donations via payroll deduction can be accepted as late as Dec. 15th. Celebration Luncheons are tentatively scheduled for Jan. 26th & 27th. Invitations will be distributed the week of Dec. 19th.

Q?: Jeff Sargent, 503-326-3030; Wendy Hull, 360-619-7930

# **Emergency Preparedness**

The "ReadyFeds" workplace safety training program completed a successful test in Nov. as 66 individuals from 30 agencies learned First Aid, CPR and AED skills. Co-Chairs Les Miller and Gail Dreckman also met with state and local emergency officials Nov. 10th on a new collaborative dialogue (pg. 2).

Q?: Gail Dreckman, 503-230-3778; Les Miller, 503-808-4400

#### **Minority Business Opportunity**

The MBOC elected new officers for 2006-07. Congratulations to Lisa Williams, Multnomah County Govt., who will serve as the new committee Chair. Thanks to Rhonnda Edmiston and Mary Jo Witty for their superb leadership over the past two years.

Q?: Cinna'Mon Williams, 503-797-1816, Lisa Williams, 503-988-5111

#### **Public Affairs**

The committee toured the National Weather Service in Portland on Oct. 28th. Thanks to Meteorologist-in-Charge Steve Todd and his staff for a fascinating tour. The next meeting is in the planning stages, targeted for late Jan. - early Feb.

Q?: Michael Campbell, 503-808-6031

#### Shared Neutrals/ADR

The Shared Neutrals Board continues to work out the details of a pilot partnership to share dispute resolution services with the State of Oregon government, which begins in January. The Board also welcomes Trent Stewart of the VA Medical Center as the new Chair for 2006.

Q?: Trent Stewart, 503-273-5230; Tamara Moland, 503-808-6344

#### **Did You Know?**

Celebrating the New Year is thought to be the oldest holiday, initially observed in Babylon around 2,000 BC on the first new moon after the first day of spring. Babylonians also established the tradition of making New Year's resolutions. While modern resolutions include losing weight or quitting smoking, their most common resolution was to return borrowed farm equipment.



# Have a safe and happy Holiday Season

Your friends at the Oregon Federal Executive Board



<sup>\*</sup> Details of events in committee sections below.

# **OFEB Policy Committee**

Chair: Anne Badgley, Regional Ecosystem Office Vice-Chair: Bill McNamee, DHS, Citizenship & Immigration

Mike Ash, U.S. Forest Service
Cathy Callahan, National Labor Relations Board
Michael Campbell, Bureau of Land Management
Randy Crockett, Social Security Administration
Gail Dreckman, Bonneville Power Administration
Kathy Eaton, Bureau of Land Management
David Ferguson, DHS, Customs & Border Protection
Bob Graham, Natural Resources Conservation Service

Wendy Hull, Federal Highway Administration
Jerry Lorang, Veterans Affairs Regional Office
Les Miller, Army Corps of Engineers
Col. Thomas E. O'Donovan, Army Corps of Engineers
Lisa Ofenloch, General Services Administration
Edward Perez, Fed. Energy Regulatory Commission
Lynda Stelzer, Bonneville Power Administration

#### OFEB Committees & Chairs

#### **Administrative Services**

Kathy Eaton, Bureau of Land Mgmt., 503-808-6092 Lynda Stelzer, Bonneville Power Adm., 503-230-4966

### **Combined Federal Campaign**

Wendy Hull, Federal Highway Admin., 360-619-7930

#### **Emergency Preparedness**

Gail Dreckman, Bonneville Power Adm., 503-230-3778 Les Miller, U.S. Army Corps of Engineers, 503-808-4400

#### **Minority Business Opportunity Committee**

Cinna'Mon Williams, METRO, 503-797-1816 Lisa Williams, Multnomah County, 503-988-5111

#### **Public Affairs**

Michael Campbell, BLM, 503-808-6031

#### **Shared Neutrals/Alternative Dispute Resolution**

Trent Stewart, VA Medical Center, 503-273-5230

#### Links

Center for Disease Control - <a href="www.cdc.gov">www.cdc.gov</a>
Emergency Prep Info - <a href="www.prepareoregon.org/oregon.html">www.prepareoregon.org/oregon.html</a>
Fed Employees Health Benefits - <a href="www.opm.gov/insure/health/">www.opm.gov/insure/health/</a>
Federal Executive Boards - <a href="www.feb.gov">www.feb.gov</a>
Federal Jobs - <a href="www.usajobs.opm.gov">www.usajobs.opm.gov</a>
Federal Long Term Care Insurance - <a href="www.uww.ltcfeds.com">www.ltcfeds.com</a>
Federal Register - <a href="www.qpoaccess.gov/fr/">www.gpoaccess.gov/fr/</a>

Air Force Reserve 939th ARW - www.afrc.af.mil/939ARW Army Corps of Engineers, NW Div. - www.nwd.usace.army.mil Army Corps of Engineers, Portland - www.nwp.usace.army.mil Bonneville Power Administration - www.bpa.gov Bureau of Land Management - www.or.blm.gov Bureau of Reclamation - www.usbr.gov/pn Coast Guard - www.uscg.mil/d13/default.htm Dept. of Energy, Albany Research - www.alrc.doe.gov Department of Homeland Security - www.dhs.gov Dept. of Housing & Urban Dev. - www.hud.gov Department of Justice - www.usdoj.gov Department of Veterans Affairs - www.va.gov Environmental Protection Agency - www.epa.gov/region10 Federal Bureau of Investigation - www.fbi.gov Federal Energy Regulatory Comm. - www.ferc.gov Fish & Wildlife Service - pacific.fws.gov

Federal Thrift Savings Plan - <a href="www.tsp.gov">www.tsp.gov</a>
Flexible Spending Accounts - <a href="www.fsafeds.com/fsafeds/">www.fsafeds.com/fsafeds/</a>
FirstGov (links to federal agencies) <a href="www.firstgov.org">www.firstgov.org</a>
Mt. St. Helens News - <a href="www.rusgs.gov/Volcanoes/Cascades">www.firstgov.org</a>
Office of Mgmt. & Budget - <a href="www.omb.gov">www.omb.gov</a>
President's Mgmt. Agenda - <a href="www.whitehouse.gov/results/agenda">www.whitehouse.gov/results/agenda</a>
SBA's SCORE Program - <a href="www.scorepdx.org/brc.htm">www.scorepdx.org/brc.htm</a>

Food & Drug Administration - www.fda.gov Forest Service - www.fs.fed.us General Services Admin. - www.gsa.gov Indian Health Service - www.ihs.gov Internal Revenue Service - www.irs.ustreas.gov Nat'l Agricultural Statistics Service - www.nass.usda.gov/or National Labor Relations Board - www.nlrb.gov Natural Resources Conserv. Svc. - www.or.nrcs.usda.gov Oregon Military Dept. - www.oregon.gov/OMD Rural Development - www.rurdev.usda.gov Social Security Administration - www.ssa.gov Small Business Administration - www.sba.gov/or Transportation Security Admin. - www.tsa.gov U.S. Office of Personnel Management - www.opm.gov U.S. Postal Service - www.usps.gov VA Medical Center - www.va.gov/portland

### **OFEB Staff**

Ron Johnson, Executive Director:

rjohnson@pcez.com, 503-326-2060

Jeff Sargent, Management Analyst: jsargent@pcez.com, 503-326-3030

1220 SW Third Ave., Suite 1776, Portland, Oregon 97204 Ph: 503-326-2060 Fax: 503-326-2070

www.oregon.feb.gov